

**MINUTES OF A MEETING OF  
CHADDESLEY CORBETT PARISH COUNCIL  
Held on Monday 2 March 2015  
at Chaddesley Corbett Village Hall  
at 7.25 p.m.**



Present: Chairman Cllr W Mack, Cllrs D Thomas, R Pugh, L Stockford, S Williams, Mrs J Fox, Mrs P Pardoe, M Page, G Vernon, B Green, J Wright  
Clerk Mrs Y Scriven, and members of the public

**Police**

Cllr Mrs J Fox reported noise issues in Harvington Hall Lane and Fold Lane. These had been reported to the police.

1. **APOLOGIES:** None
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None  
**OTHER DECLARATIONS OF INTEREST (ODI):** Cllrs W Mack, D Thomas, J Wright – Item 6.6 Broadband. Cllr S Williams (NOT SURE WHICH ITEM?)  
**DISPENSATIONS –** As before
3. **PUBLIC QUESTION TIME**  
Representations were made about signage at Bluntington and Tanwood Lane. Representations from residents about Cabinet 1 which had not been included in the upgrade to superfast broadband.
4. **MINUTES**
  - a) The Minutes of the Parish Council meeting held on 2 February 2015 were approved and signed.
  - b) The Minutes of the Planning Committee held on 2 February 2015 were approved.
5. **COUNCILLOR'S REPORTS:**
  - 5.1.1 **Chairman, Parish Council:** Cllr W Mack would attend the Chairmans' meeting at Wyre Forest District Council on 9 March.
6. **CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION**
  - 6.1 **Neighbourhood Plan – Action Plan**
    - 6.1.1. **Minutes of NP Steering Group held on 2 February 2015 –** Cllr D Thomas reported that the Steering Group had prepared an Action Plan for the Parish Council to adopt, which included forming a number of working groups to take the Actions forward. A register of Policies contained within the Neighbourhood Plan would also be prepared as well as a monitoring report. It was noted that there was a surplus in the budget which would be retained for future projects.
    - 6.1.2 The Parish Council formally adopted the Action Plan and made suggestions for membership of the various working groups. It was agreed that some of the groups should be combined.
  - 6.2 **Old School Site:** Minutes of a site meeting held on 7 February 2014 had been circulated. It was noted that the discussion regarding church bells had been omitted from the minutes, although this had been discussed at the meeting and agreed. (added to minutes). The land purchased by the parish council for an extension to the burial ground was not required immediately and would be used by the developer during construction works. After completion of the development the land would be fenced and landscaped. Notice boards could remain in place.

- 6.3 **Harvington Hall Lane:**
- 6.3.1 Cllr G Vernon gave an update report on the situation, indicating that nothing further could be done to convince the County Council that further traffic restrictions were required. As regards Mustow Green Island, no additional information had been provided.
- 6.3.2 A quotation had been obtained for an independent survey on Mustow Green island, but advice from the County Council indicated that it would not be helpful and would not have the desired effect of getting something done. It was therefore agreed not to proceed with the survey.
- 6.4 **Broadband:** The clerk had received a large number of representations from residents of Woodrow Lane and Tanwood Lane in respect of Cabinet I which was not included in the current plans for introducing superfast broadband. A statement had been obtained from the County Council setting out the rationale for the project and the future programme, and it was agreed that this should be sent to all those who had contacted the clerk. It was also agreed that a small working group would be formulated to see what further action could be taken. It was also agreed to involve Councillor Stephen Clee.
- 6.5 **Traffic Feasibility Study – The Village:** Cllr D Thomas reported that there had been good attendance at the pre-consultant event and so far five responses had been received. There would be a further opportunity for all residents to view the plans on Monday 9 March 2015 from 2:00 p.m. to 8:00 p.m. at the village hall. All responses would be considered by the working group, who would report back to the Parish Council at the May meeting.
- 6.6 **Grass Cutting Contract – Community Orchard:** Two quotations had been received, one from Oakleaf for £440.63 and £950.00 from G R Holding. Oakleaf would be appointed for the coming season.
- 6.7 **Cricket Club:** A request had been received to display a recruitment poster for the cricket club at the entrance to Fox Lane. This was agreed for the forthcoming season, but it was preferable that only one advertisement was placed at this location at the same time.
- 6.8 **Education Foundation Trust:** The appointment of 3 Trustees was due at the end of April 2015 for a further 3 years. There was some concern that such appointments restricted the Parish Council's ability to make decisions when a conflict of interest occurred. The matter was deferred to the next meeting.
- 6.9 **Village Post Office:** The Post Office was reviewing its contracts with local businesses, as a result of which the business at Chaddesley Corbett post office was on offer to another retailer in the area. Whilst the present shopkeepers wanted to retain the post office services, they could not accept the reduced income offered. The clerk had been in touch with the Post Office who had stated that no branch would be closed, but they were seeking an alternative business in the area to take over the service. A full 6 week consultation would take place before a decision to change was made. Removal of the service from Jukes Store would make the business no longer viable and could mean closure. It was agreed to form a working group to investigate further and to give whatever support they could to retain the village shop.
- 6.10 **Annual Parish Meeting –** A provisional programme was agreed. Meeting would be held on Monday 18 May at 7:30 p.m. at the village hall.
- 6.11 **Maintenance Work**
- 6.11.1 **Lengthsman –** Work had been carried out on the A448 to clear gully tops, side out footways and clear gulleys; leaves and soil had been cleared from the sides of the carriageway in Hill Pool; footway cleared in Sam Spencer Court, Harvington. The VAS signs had been moved around the Parish and batteries changed.

- 6.11.2 **General Maintenance:** - Litter picking had been carried out in the Holloway/Woodrow and on the A450 and A448. Bus Shelter swept and washed. Twigs and leaves removed from footway at entrance to Hemming Way.
- 6.11.3 **Rural Footpaths:** Report investigated on footpath near Nield Farm; found to be satisfactory except for a missing manhole cover, which had been reported to County Council. It was agreed that our contractor should liaise with the landowner and make the area safe. Redundant kissing gate could be removed and relocated.
- 6.11.3 **On Line Reporting:** The clerk reported that the new system seemed to be working better now and 21 reports had been registered regarding potholes around the parish; most had been actioned.

**7. Date for Meetings**

- 7.1 Traffic Feasibility Consultation – Monday 9 March from 2:00 p.m. to 8:00 p.m. Village Hall.
- 7.2 Wyre Forest Area CALC – Thursday 19 March – Wyre Forest House – 7:00 p.m.
- 7.3 Annual Parish Meeting – Monday 18 May 2015 – 7:30 p.m. Village Hall
- 7.4 Police Community Forum – Wednesday 18 March 2015 – Wyre Forest House
- 7.5 Worcestershire Parish Conference – Thursday 4 June 2015 – 6:30 p.m. County Hall.

**8. TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:** None

- 9. **Consultation Documents:** Worcestershire County Council – Statement of Community Involvement. Cllr D Thomas would respond on behalf of the Parish Council.

**10 CLERKS REPORT**

- 10.1 **Trees Woodrow:** Further information on tree planting had been obtained and permission sought from Cllr S Clee. It was agreed that this could proceed provided the trees were not planted too near the fencing and did not obstruct grass cutting.
- 10.2 **Burial Ground Notice Board:** Complaint received about its location; agreed to review when the new extension was open.
- 10.3 **Ragwort – Community Orchard:** Complaint received and Lengthsman had investigated; agreed to remove in June/July before it seeds.
- 10.4 **Footway – A448:** The County Council had carried out some repairs to the footway, but funds were not available for improvements.
- 10.5 **Repairs to Notice Boards:** Agreed, subject to estimates.
- 10.6 **Precept Capping – Parish Councils:** No cap this year.

**11 FINANCIAL REPORT**

- 11.1 The Clerk presented a schedule of payments and receipts which was approved.

Name	Purpose	Amount	VAT	Total
CC Village Hall	Room Hire	60.00		60.00
Y L Scriven	Net Salary	598.64		598.64
Bill Waldron	Lengthsman	337.50		337.50
Halls	Allotment Rent	233.50		233.50
Signtech	Parking Signs	107.00	21.40	128.40
Drain Survey	High Volume Jet Vac work drainage	320.00	64.00	384.00
Travis Baker	Extra copies of plans	70.00	14.00	84.00
Hedleys Solicitors	Contract land at old school site	823.00		823.00

PCC	Use of Mowers	1,000.00		1,000.00
Stinkyink	Toners	47.14	9.43	56.57
Tom Hamers	Fencing Orchard	1,860.00		1860.00
Scouts Group	Planting hedging	100.00		100.00
	<b>TOTAL PAYMENTS</b>	<b>5,556.78</b>	<b>108.83</b>	<b>5,665.61</b>
<b>Receipts</b>				
Worcs CC	P3 scheme	500.00		500.00
Burial Fee	D23	325.00		325.00
Allotment Rents		225.00		225.00
Burial Fee	and Exclusive Rights F8	650.00		650.00
Monument	Underpayment	16.00		16.00
Transfer	from Scottish Widows	3,000.00		3,000.00
Transfer	from Orchard Account	422.63		422.63
Transfer	from Orchard Account	1860.00		1860.00
Transfer	from Orchard Account	100.00		100.00
	<b>TOTAL RECEIPTS</b>	<b>7,098.63</b>		<b>7,098.63</b>

11.2 **Bank Reconciliation** for period up to 28 February 2015 was approved.

12. The meeting closed at 8.50 pm  
**Next Meeting to be held on Monday 13 April 2015**