

**MINUTES OF A MEETING OF  
CHADDESLEY CORBETT PARISH COUNCIL  
Held on Monday 3 March 2014  
at Chaddesley Corbett Village Hall  
at 7.25 p.m.**



Present: Chairman: Cllr W Mack, Cllrs D Thomas, L Stockford, Mrs J Fox, R Pugh, G Vernon, B Green, Mrs S Pritchard, M Page, M Walford, Mrs P Pardoe. Clerk Mrs Y Scriven  
District Cllrs S Williams and a members of the public.

**POLICE REPORT:** Cllr Mrs J Fox reported there had been two thefts from vehicles in the Parish during the last month.

1. **APOLOGIES:** None
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None

**OTHER DECLARATIONS OF INTEREST (ODI):** None

**DISPENSATIONS** – No new Dispensations.

The Meeting was adjourned for PUBLIC QUESTION TIME

Mr S Williams (representations as a resident of the Parish)

Mr Williams stated that he was a relative of the occupant of Plot A21 in the burial ground, where it had been reported that the memorial on the plot was loose and needed ground anchoring. The headstone is 33” high and twelve feet away from any of the visitors walkways, as such he did not consider it a health and safety hazard. The burial ground had been a gift to the parish in the 1950’s. Plot A21 had an Exclusive Rights Deed for 50 years; as the 50 years had expired, this implied that the plot had reverted to Parish Council ownership. Mr Williams considers the maintenance of headstones on older plots should be the responsibility of the Parish Council.

Mr & Mrs Powick

Mrs Powick confirmed that they had been shutting the gate to the allotment site and there had been no further instances of late night or overnight parking. They welcomed the removal of the old gate and looked forward to its replacement. They would prefer to see the gate locked at all times and users supplied with keys

The Meeting re-opened.

3. **MINUTES**
  - a) The Minutes of the Parish Council meeting held on 3 February 2014 were approved.
  - b) The Minutes of the Extraordinary Parish Council meeting held on 24 February 2014 were approved.
  - b) The Minutes of the Planning Committee held on 3 February 2014 were approved.

4. **COUNCILLOR’S REPORTS:** None

5. **CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION**

5.1 **Neighbourhood Plan**

- 5.1.1 **Parking Survey:** Cllr D Thomas confirmed that parking surveys had taken place on two days in February, but because of extreme weather the survey on Wednesday afternoon had been curtailed. Since then further data had been accumulated on a Wednesday afternoon which it was thought would be adequate information for the consultants. Thanks were extended to the FVA and everyone who took part in the survey. 37 postcards were returned but it was difficult to form any

firm assessments from such a small number. However, the typical visit for shopping/recreation was about 51 minutes, and for just shopping about 30 minutes. There were a high proportion of cars from people who either work in the village or were working for someone in the village during the time of survey. The average stay for work/business parkers was approximately 70 minutes.

- 5.1.2 **Neighbourhood Plan Consultation Statement:** A schedule of responses to the formal Consultation was tabled and noted. The last column contains recommendations from the Steering Group for amendments to the Neighbourhood Plan. Councillors were invited to study this document and let the clerk know if they had any further comments to add. In the meantime, the Consultation Statement would be sent to our consultants who would make the necessary changes to the draft report. A revised copy of the full Neighbourhood Plan would be tabled for approval by the Parish Council at their meeting on 7 April 2014.
- 5.1.3 **Parking on the Talbot:** The new signs had been ordered and one would be placed at each end of the entrance to the village. Insurers had indicated that the Parish Council would not be responsible for any property damage or bodily injury from cars parked on the Talbot. It was agreed to write to the Talbot advising them to put up suitable notices in their car park.
- 5.1.4 **Proposed Purchase of Land for an extension to the Burial Ground:** Following a site visit earlier today, it was agreed that Cllr R Pugh would purchase and draw up a plan showing the area of land we wished to acquire. This would be discussed with planners at a meeting on Thursday 6 March 2014.
- 5.2 **Speeding Issues:**
- 5.2.1 **Briar Hill –** Representations had been received from Mr R Blakeway about the results of recent speed monitoring along Briar Hill and in the village. With a mean speed was 31 mph some vehicles must have been travelling at a much higher speed. He supported the use of flashing speed signs at the top of Briar Hill. It would also be preferable if vehicles did not park on the pavement; cars parked on the road would help slow traffic down. Councillors agreed this was a good idea. It was noted that the suggestion to introduce a flashing speed sign is part of our current feasibility study and when we have some firm proposals residents would be consulted.
- 5.2.2 **A450 Barnett Hill to Tandy's Lane:** Representations received from Mr Pat Hanlon were noted.
- 5.3 **Annual Inspection of the Burial Ground Headstones:** In view of representations made by Mr S Williams above, it was noted that the annual inspection of headstones had indicated that 15 plots needed fixing and it was agreed that two Councillors would instigate a further inspection when the weather improved to confirm this.
- 5.4 **Annual Parish Meeting 9 June:** The draft agenda was considered and revised. It was suggested that the two local schools, Winterfold and Chaddesley Corbett, might be asked to arrange songs or poems by the children to commemorate the first world war and the clerk was asked to liaise with the Historical Society to consider this suggestion.
- 5.5 **Parish Council Elections:** Application Forms would be available by 7 April and would need to be returned to the District Council by 4.00 p.m. on Thursday 24 April 2014. The polling day would be Thursday 22 May, which is also the day for European and District Councillor elections.
- 5.6 **Centenary of the First World War:** No further progress had been made. Suggestions were required to commemorate this event.
- 5.7 **Emergency Plan:** Cllr S Pritchard suggested that the draft Plan might need updating in the light of recent flooding and it was agreed that a working group consisting of the clerk, Cllrs Mrs S Pritchard, B Green and the Lengthsman should be arranged.

- 5.8 **Village Fete:** The Chairman would attend a meeting of the Fete Committee to be held in March and would consider suggestions for the Parish Council contribution to the event. It was agreed that Cllr Mrs J Fox would bring the duck game for smaller children.
- 5.9 **Advertising Farmers' Market:** It was agreed that notices about the farmers markets should not be posted on existing highway signs and posts. The clerk would advise the village hall committee.
- 5.10 **Maintenance Work**
- 5.10.1 **Lengthsman:** Work included clearing 82 gully tops around the parish, and clearing leaves and silt from sides of the carriageway. Councillors expressed their sincere appreciation of the work carried out by Bill Waldon as our Lengthsman, which had meant that flooding issues had been minimised in the parish.
- 5.10.2 **Jet Surveys:** A contractor had been appointed and supervised by the Lengthsman, to clear blocked drainage pipes in Bournes Green Lane, Hillpool, Deansford Lane, Woodrow Lane, Egg Lane, Fox Lane and Cakebole. All the budget had not been used so it was proposed to carry out further work in Fox Lane during the summer when the conditions would be more favourable.
- 5.10.3 **General Maintenance:** Maintenance work was carried out in Fishers Lane and the allotment site, bus shelters cleaned and footpaths swept in Harvington.
- 5.11 **Harvington Hall Lane Hedgerows:** The Parish Council had been asked to give a Statement to Highways which could be used in Court in support of the application for removal of the hedge at the corner of Harvington Hall Lane. Cllr G Vernon stated that the hedgerow in question was no longer a problem as it had been cut back, but something needed to be done about the other side of the road, and despite asking for a site meeting, the officer had refused to attend. Highways state that they are unable to take any action against the landowner on the opposite side of the road because he has evidence which supports his claim that the hedgerow is on his land. The Parish Council do not think that the action being taken is the best solution to the problem and therefore they would not be able to provide the Statement requested. The Clerk was asked to take the matter to Cllr Stephen Clee.
6. **DATES FOR MEETINGS:**
- 6.1 Worcestershire Parish Conference – 7.00 p.m. County Hall, Wednesday 30 April 2014.
- 6.2 Parish Forum/Joint CALC Meeting – Thursday 10 April 6.30 p.m. Wyre Forest House.
7. **TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:** None
8. **CONSULTATION DOCUMENTS:** None
9. **CLERK'S REPORT ON ITEMS OF CORRESPONDENCE FOR INFORMATION ONLY**
- 9.1 **St Mary's, Harvington:** The cheque had now been sent to their solicitors who had placed a restriction on the title to the land in favour of Chaddesley Corbett Parish Council, so that no disposition of the land could take place without a written consent signed by the Council. The cheque had not yet been presented to our bank for payment.
- 9.2 **Gate to Allotment Site:** After further research it was considered necessary to replace the gate at the entrance to the allotment site off Fishers Lane. A quotation of around £100 for the gate and posts had been obtained and this was approved.
- 9.3 **Barrowhill Lane, Drayton:** A map showing the location of 21 gulleys along Barrowhill Lane had been sent to Highways.

## 10 FINANCIAL REPORT

- 10.1 The Clerk presented a schedule of payments and receipts which was approved.

## PAYMENTS

Payee	Service	Net	VAT	Total
CC Village Hall	Room Hire	54.00		54.00
Bill Waldron	Lengthsman	351.00		351.00
Ben Matthews	Maintenance	93.00		93.00
Y L Scriven	Net Salary	680.70		680.70
Y L Scriven	Photocopies NP	118.00		118.00
Valuation Office	Valuation of Land	584.07	116.81	700.88
Amazon	Toner	12.58	2.52	15.10
Worcestershire CC	2 bags rock salt	140.00		140.00
Halls	Half year rent allotments	225.00		225.00
L Stockford	Web Hosting	9.99	2.00	11.99
		<u>2,268.34</u>	<u>121.33</u>	<u>2,389.67</u>

## Receipts

Worcs CC	Lengthsman Scheme	545.50		545.50
Allotment Rents		212.50		212.50
		<u>758.00</u>		<u>758.00</u>

10.2 Bank Reconciliation for month of February had been circulated and was approved.

### 10.3 Review of Contracts for 2014/15

10.3.1 Footpaths - A schedule of proposed works had been prepared by Geoffrey Holding and was approved by the Parish Council subject to the Footpath Warden's agreement.

10.3.2 Urban Grass Cutting – This is normally undertaken by Oakleaf (Community Housing) who have requested a 4% increase over last year. It was agreed that a second quotation should be obtained to see if they are competitive.

10.3.3 Lengthsman – Agreed to renew contract with Bill Waldron as Lengthsman.

10.3.4 Maintenance – Agreed to renew contract with Ben Matthews

### 10.4 Internal Auditor

It was agreed to re-appoint Diane Malley as our internal auditor at a cost of £110.00.

11. **NEW ISSUES and ITEMS FOR NEXT MEETING:** Monday 7 April 2014 at 7.25 p.m.

The meeting closed at 8.50 p.m.