

**MINUTES OF A MEETING OF  
CHADDESLEY CORBETT PARISH COUNCIL  
Held on Tuesday 5 May 2015  
at Chaddesley Corbett Village Hall  
at 7.25 p.m.**



Present: Acting Chairman Cllr D Thomas, Cllrs S Williams, Mrs J Fox, Mrs P Pardoe, M Page, G Vernon, B Green, J Wright  
Clerk Mrs Y Scriven, and a member of the public

**Police**

PC Sarah Brooks attended the meeting and reported that crime in the parish was much lower than elsewhere, with one burglary and one theft. Kidderminster area had experienced a sharp rise in crime over the last few weeks. Local police teams were concentrating on crime prevention and garden security. More information is available on Facebook.

1. **APOLOGIES:** Cllrs W Mack, L Stockford, R Pugh
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None  
**OTHER DECLARATIONS OF INTEREST (ODI):** None  
**DISPENSATIONS**

It was resolved that Cllr Jim Wright would be granted a new Dispensation in connection with his duties as Trustee to the Education Foundation Trust. Cllr Mrs P Pardoe already had a dispensation for this Trust.

3. **PUBLIC QUESTION TIME:** None
4. **MINUTES**
  - a) The Minutes of the Parish Council meeting held on 13 April 2015 were approved and signed.
  - b) The Minutes of the Planning Committee held on 13 April 2015 were approved.
5. **COUNCILLOR'S REPORTS:**
  - 5.1 Cllr D Thomas reported that the Chairman had seen a copy of the proposed site layout for the old school site. This would be the subject of a planning application in due course and would then be considered by the Planning Committee.
6. **CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION**
  - 6.1 **Financial Accounts for the year ended March 2015**
    - 6.1.1 A report had been submitted by the clerk with a detailed analysis of budget against cost.
    - 6.1.2 A statement of variances and a draft of the Financial Statement had been circulated and was approved. The Financial Statement was then signed by the Vice Chairman.
    - 6.1.3 The Annual Governance Statement was considered, all categories were approved and the Declaration signed by the Vice Chairman.
    - 6.1.4 The Asset Register and Risk Assessment were approved.

The Financial Statement and accompany documents would now be sent to the Internal Auditor.

6.2 **BROADBAND**

Cllr D Thomas reported that the working group had met and it was agreed that the Parish Council would need to continue applying pressure on the County Council and BT to get as much of the parish as possible included in the programme. Since that meeting Mark Garnier and the Secretary of State for Culture media and Sports had visited Chaddesley Corbett, with a view to expediting a connection

for Cabinet 1 at Bluntington crossroads. The status for Cabinet 1 had changed and would now form part of the extension contract with BT. It was agreed to hold a further meeting of the working group to see if a User Group could be set up to monitor the changing situation.

### 6.3 **ADOPT A KIOSK**

The clerk had submitted a report indicating the procedure with regard to obtaining a Defibrillator in the village. It was agreed that the Farmers Association would lead this project and the clerk would liaise with them regarding fund raising. In the meantime an application had been submitted to BT to adopt the Kiosk in the village for this purpose.

### 6.4 **VILLAGE POST OFFICE**

No further progress had been made but the working group would respond as soon as the Post Office had completed its investigations, when there would be a 6 week consultation period.

### 6.5 **ANNUAL PARISH MEETING**

The Agenda for the meeting on 18 May 2015 was agreed.

### 6.6 **NEIGHBOURHOOD PLAN – ACTION PLAN**

A report from the Sports and Play Facilities Working Group had been received and it was noted that the Sports Club and the School were now working together to consider other sports facilities from the new school.

### 6.7 **LIBERTEAS – Sunday 14 June 2015**

It was agreed to purchase a poster and leaflets to promote the event.

### 6.8 **MAINTENANCE WORK**

6.8.1. **Lengthsman Scheme:** Leaves and silt on kerb line cleared at Park Lane, including clear grips and outfalls into pool by Harvington Hall. Grips, inlets, outfalls and gully tops cleared in Dobes Lane. Sidout footway on A448 and leaves and silt cleared from side of carriageway at Sion Hill, Hillpool. The Holloway – silt and leaves, gully tops cleared and signs straightened.

6.8.2 **Parish Footpaths:** The Holloway – boundary hedge trimmed, pathway marked and surface levelled. New Signs at Drayton Road, Shutt Hill, Harvington A450, Barrowhill, Drayton. Footpaths strimmed and paths cleared at Bissell Wood, Harvington, The Holloway, Bellington, Woodrow, Drayton, Barrowhill and the Village. Liaison with landowners of footpath 651 regarding access with a mobility vehicle.

### 6.8.3 **General Maintenance**

Verges swept, bus shelters cleared, allotment hedge cut and brambles removed, strimmed weeds and swept footway in the Village.

### 7. **Date for Meetings**

7.1 Annual Parish Meeting – Monday 18 May 2015 – 7:30 p.m. Village Hall

7.2 Worcestershire Parish Conference – Thursday 4 June 2015 – 6:30 p.m. County Hall.

7.3 Working Group Meeting – Public Open Space and Monitoring – Tuesday 26 May 2015 – 7:00 p.m. at Village Hall.

7.4 Working Group Meeting – Review of Conservation Area and Right to Buy – Thursday 28 May 2015 – 7:00 p.m. at the Village Hall.

8. **TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:** None

9 **CONSULTATION** – None.

10 **CLERKS REPORT**

- 10.1 **New Website:** Updated and to include financial information, agenda for meeting including papers presented to Councillors, notices and copies of Minutes of meetings, etc. Thanks to Cllr L Stockford who designed and prepared the website. See [www.chaddesleyparishcouncil.org.uk](http://www.chaddesleyparishcouncil.org.uk)
- 10.2 **New Benches:** Two new benches had been donated in memory of Dr John Spalding. These would replace those outside St Cassians Church.
- 10.3 **District Election:** Details of candidates for the Rural Ward were distributed.
- 10.4 It was agreed to purchase a new laptop for the Parish Council.

## 11 FINANCIAL REPORT

- 11.1 The Clerk presented a schedule of payments and receipts which was approved.

| Name               | Purpose               | Amount          | VAT          | Total           |
|--------------------|-----------------------|-----------------|--------------|-----------------|
| CC Village Hall    | Room Hire             | 50.00           |              | 50.00           |
| Y L Scriven        | Net Salary            | 597.40          |              | 597.40          |
| Bill Waldron       | Lengthsman            | 364.50          |              | 364.50          |
| BT                 | Broadband/Line Rental | 85.48           | 17.09        | 102.57          |
| Ben Matthews       | General Maintenance   | 99.00           |              | 99.00           |
| G R Holding        | Footpaths             | 495.00          |              | 495.00          |
| SLCC               | Annual Subscription   | 131.00          |              | 131.00          |
| Severn Trent Water | Allotments            | 15.24           |              | 15.24           |
|                    | <b>TOTAL PAYMENTS</b> | <b>1,837.62</b> | <b>17.09</b> | <b>1,854.71</b> |

### Receipts

|          |            |                  |  |                  |
|----------|------------|------------------|--|------------------|
| Worcs CC | Lengthsman | 357.50           |  | 357.50           |
| Precept  | Half Year  | 12,535.40        |  | 12,535.40        |
|          |            | <b>12,892.90</b> |  | <b>12,892.90</b> |

- 11.2 **Bank Reconciliation** for period up to 30 April 2015 was approved.

12. The meeting closed at 9:05 pm  
**Next Meeting to be held on Monday 1 June 2015**